

9. Transcript – Certified Official Copy (Do not include the transcript or transcript confirmation page in the dossier. Upload the document(s) to the ePAR in CC.)	◆	◆	◆						
<i>If Applicable (Include within the electronic dossier)</i>									
10. Recommendation for Joint Appointment – <i>include the outside letters of recommendation from the primary department's initial appointment-see #5 above, also ensure the joint appoint language is accurate</i>									◆
11. Background checks must be initiated for all new hires and faculty promotions. You must also specify the BGC has been initiated by checking the box on the AP-2. This information should not be included with the dossier. This should be uploaded with the ConnectCarolina ePAR/action	◆	◆	◆				◆		

Units are required to upload the electronic dossier in the order described above.